

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2003 - JUNE 30, 2004**

**COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS**

2004 JUL 14 PM 4:10

THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Health & Human Services Agency

Division/Unit: Child Welfare – Polinsky Children's Center

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>243</u>	Hours	<u>6516</u>	x	\$17.19	=	\$ <u>112,010.04</u>
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Types of work performed by GENERAL VOLUNTEERS in this category:

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	<u>NA</u>	Hours	<u>NA</u>	x	\$ 17.19	=	<u>NA</u>
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
NA

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
<u>6 Professional Tennis Players</u>	<u>2 hrs @ 50 hr.</u>	x	<u>\$600</u>	=	<u>\$ 600.00</u>

No. Vol	<u>6</u>	Total Hours	<u>12 (x2 hrs ea)</u>	Total Value	\$ <u>600.00</u>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

Ex-pro tennis players provided a tennis clinic for the children at Polinsky Center.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar</u>	<u>Benefit</u>
2a: 243	6,516	\$	112,010.04
2b: N/A	N/A	\$	
2c: 6 pro tennis players	(x 2hrs. ea) 12	\$	600.00

TOTALS: _____	\$ 112,610.04
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>
April Volunteer Appreciation Brunch Event for 87	\$ 1859.05

<u>Item Donated</u>	<u>Value</u>
Various Prizes for Volunteers & FY Mentors – given away at Recognition Event	\$ 600.00

Volunteer Recognition Supplies \$ 378.71

TOTAL VALUE \$ 2,837.76

4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours *2080 x Rate \$ 26.12 = \$ 54,329.60

*one (1) Coordinator, Volunteer & Public Services

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours *2080 x Rate \$ 13.67 = \$ 28,433.60

*one (1) Intermediate Clerk Typist

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Volunteer Orientation / Training Supplies (to include snacks.)	<u>\$ 200</u>
PCC Library Program (computer program Upgrade used by Volunteer Librarians)	<u>\$ 399</u>

TOTAL OF OTHER PROGRAM COSTS = \$ 599.00

d. TOTAL OF VOLUNTEER PROGRAM COST = \$ 83,362.20
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 112,610.04

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 2,837.76

ADD a + b \$ 115,447.80

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 83,362.20

TOTAL PROGRAM BENEFIT \$ 32,085.60

6. **RECRUITING:**

Please describe your recruiting programs:

Depending on the Center's current specific needs, target recruiting takes place primarily through various on-going speaking engagements provided to the public by the Volunteer Coordinator.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

1. County of San Diego Volunteer of the month Tim Daly (September '03) was recognized for 5 years of service at the Center as well as introducing dedicated volunteers to the program. 2. County of San Diego Volunteer of the Year, Pat Cunningham (April '04) was honored for providing over 700 hours during her 7 years in the Infant Cottage at the Center.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2004-05:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Specific Volunteer programs will be designed and developed to meet the unique challenges that exist at Polinsky Children's Center. The Polinsky Active teacher Approach (P.A.T.A.) classes will be beneficial for the necessary training. Emphasis will be placed on creative problem solving by educating and engaging the community to better serve the children with quality community volunteers.

9. **GENERAL INFORMATION:**

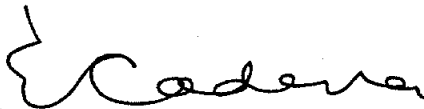
Name of Person Completing Report: Jan Holcomb

Phone No: (858) 514-4606 Mail Stop O-78 E-Mail Jan.Holcomb@sd.county.ca.gov

Volunteer Coordinator: Jan Holcomb

Phone No: (858) 514-4606 Mail Stop O-78 E-Mail Jan.Holcomb@sd.county.ca.gov

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE

6/29/04

DATE